

# Participant Expectations:

## Online Youth Programs, Camps, Events

Program/Activity/Camp Name: \_\_\_\_\_

Participant Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

The University of Minnesota (UMN) sponsored youth program/activity/event has established rules and standards of online conduct for all participants. It is the responsibility of the program staff, parent/legal guardian, and the youth participant to review the rules and standards of conduct. Dismissed participants may not be eligible for a refund of any fees or expenses.

### **Expectations - UMN program staff are expected to:**

- demonstrate respectful and effective communication with all youth participants and their parents
- promote fun and safe experiences for youth participants
- maintain confidentiality by not sharing any email, or social media account with youth participants
- adhere to ratio standards of a minimum of two adults present during online programming
- follow all online programming guidelines set forth by the University of Minnesota including notification of possible recording, and the specific date and time of online activity
- address problems that are brought to our attention
- create an environment where everyone is welcomed and given the opportunity to succeed
- serve as an authorized adult, who, under Minnesota law has reasonable cause to believe that suspected child abuse has occurred, will immediately report the suspected abuse to the University Police Department.

### **Expectations – Youth Participants are expected to:**

- be respectful of others. Harassment will be not tolerated. Hazing of any kind is prohibited. Cyberbullying and Zoom bombing are prohibited
- refrain from the inappropriate use of imaging, screenshots, and digital devices
- be respectful of others privacy by not taking pictures of the screen during activities
- maintain privacy of the group by not sharing an invite code to others outside of the group
- challenge myself to learn and advocate for my needs, including requesting help or accommodation when I need it
- be an active upstander- do what I can to help others or find help when needed
- follow staff, volunteer and guest instructions and raise concerns respectfully
- complete assigned individual and group projects on time
- if needed, will only use first name and last initial
- try to be in a space (not in a private space, like a closet or locked in a room) where an adult can check on me as needed
- (If applicable): Contribute ideas and adhere to a youth-driven group agreement
- participate in the digital environment to the same standard as a physical environment, including participating when called on, listening attentively, and minimizing distractions to others
- report inappropriate or illegal online behavior: (Same as stated under parent/guardian expectations)

**The following may result in being dismissed from the program:**

- bullying, harassing, or using derogatory language towards another person or group of people (Definitions are at the end of this document)
- violating the confidentiality guidelines (sharing codes, taking pictures etc.)

**What are the consequences if I do not met expectations of the program?**

- Staff will me give a verbal warning regarding behaviors and actions that are not allowed and, in most cases, give me an opportunity to correct the behavior
- Depending on the behavior, they may also contact my parent or guardian
- In some cases, staff may require me to sign a corrective action plan in order to stay in the program
- Some behaviors may result in immediate suspension or termination

*We believe our participants will show positive behavior and strong leadership skills. Thank you in advance for following our code of conduct.*

**PARTICIPANT AGREEMENT (Optional or could add signature in registration material)**

I understand that as a condition for participating in the program/activity/event I must comply with the program’s rules and standards of conduct and follow all reasonable direction of the staff. Failure to comply with the program’s rules and standards of conduct or failure to comply with the reasonable direction of staff may result in my being dismissed from the Program.

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Expectations – Parents/guardians of youth participants are expected to:**

- make arrangements so my child can attend the specific days of the program, and able to sign-in on time and be prepared; this includes avoiding scheduling appointments during the program so that I can monitor their activity
- allow time at home for my child to complete required tasks or projects
- communicate with staff prior to program start time if my child must be absent
- not make inappropriate requests of staff that conflict with program guidelines
- work together with program staff to resolve issues that arise with my child
- assist my child in finding an appropriate space for online interaction that is observable
- report illegal or inappropriate online behavior by staff or other program participants:
  - If you have any concerns about safety in your program, we encourage you to bring your concerns forward to the management staff of your program. If, however, you are not comfortable reporting the issue to your program, or you have already done so and feel your concern has not been addressed, please consider the following University of Minnesota resources:
    - Equal Opportunity and Affirmative Action addresses reports of discrimination and sexual misconduct, including harassment, assault, stalking and relationship violence.
    - Contact them at [eoaa.umn.edu/report-misconduct](http://eoaa.umn.edu/report-misconduct) or 612-624-9547.
    - You can report violations of rules, regulations, and policies via UReport, 1-866-294-8680 or online. More information is at [www.compliance.umn.edu/report](http://www.compliance.umn.edu/report).
    - Report criminal behavior or campus safety or security concerns by calling 911.

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**Definitions:**

**Zoom bombing, Zoom-bombing or Zoom raiding** is the unwanted intrusion into a video conference call by an individual, which causes disruption.

**Harassment** covers a wide range of behaviors of an offensive nature. It is commonly understood as behavior that demeans, humiliates, or embarrasses a person. These are behaviors that appear to be disturbing, upsetting or threatening. When these behaviors become repetitive, they are defined as **bullying**.

**Cyberbullying** is the use of cell phones, instant messaging, e-mail, chat rooms or social networking sites such as Facebook and Twitter to harass, threaten or intimidate someone.

**Hazing** is the **act of forcing someone to go through humiliating or abusive activities in order to initiate them into a group.**